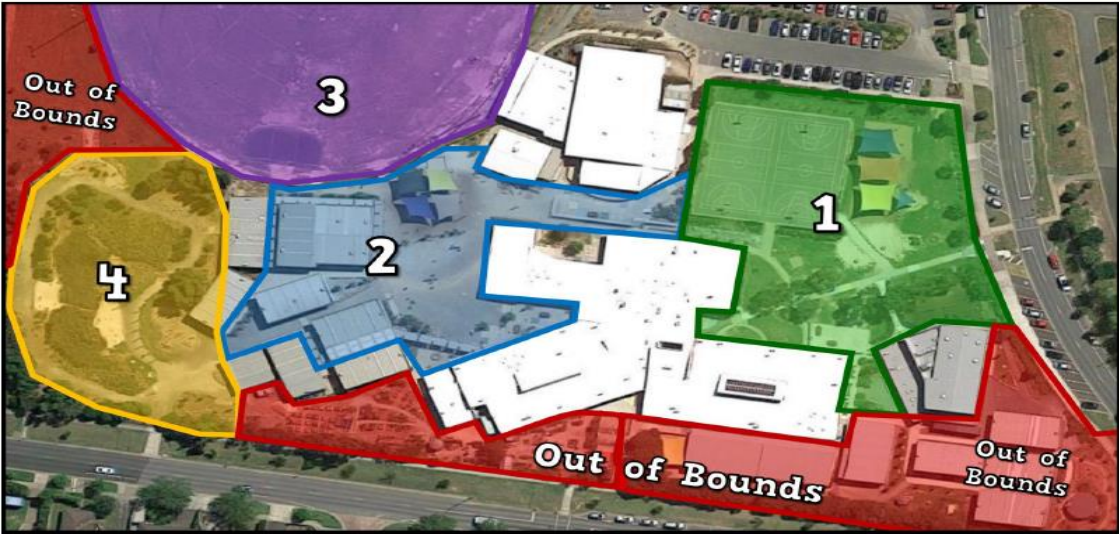


Yard Duty and Supervision (parents, carers and students)



Responsibility	Principal Class
Endorsed by Council	April, 2021 April, 2024 (this policy will also be updated if significant changes are made to school grounds that require a revision of Berwick Fields Primary School's Yard Duty and Supervision (parents, carers and students) Policy)
Due for Review	

Purpose	To ensure school staff understand their supervision and yard duty responsibilities.
Scope	<p>Berwick Fields Primary School understands it holds a high standard of care in relation to students at school. Appropriate, well-organised and responsive supervision of students during class time, recess and lunch is an important aspect of keeping students safe at school. It also enables staff to identify and respond to possible risks at school as they arise.</p> <p>All Staff participate in Berwick Fields Primary School's yard duty roster and school supervision requirements, and follow clear procedures for responding to accidents or incidents in the playground and learning areas.</p> <p>School staff are rostered on for yard duty before school, during recess, lunch and after school. School grounds are supervised before school at from 8:45am in the following areas:</p> <ul style="list-style-type: none"> the front of school and hardcourts (Area 1) 3-6 playground and surrounds (Area 2) Oval (Area 3)  <div data-bbox="325 1758 1449 1870"> <p>Berwick Fields Yard Duty</p> <p>Area 1. Students can access the toilets but should not go past this point. Area 2. Ensure supervising between the portables and Playstation. Also supervise BLC for Mega Munchers and No Hatters. Ensure students are not playing in and around toilets. Area 3. Please make sure you lock the gate at the end of recess and lunchtime. Area 4. Students are not permitted to play in or with the water from the wetlands. Ensure students are not running or playing ball games here.</p> </div>

After school, staff supervise until 3:30pm in the same areas. Students on school grounds outside these times will **not** be supervised (unless they attending a before or after school care program or supervised extracurricular activity).

Parents/carers are requested to ensure that students do not arrive early or stay late after school unless they are attending before or after school care, or a pre-arranged supervised activity (i.e. sports practice).

Berwick Fields Primary School has in place a number of internal policies and procedures in place to respond to specific circumstances and potential risks in schools, including:

- Camps and Excursions
- First Aid
- Private Property
- Yard Duty and Supervision
- Duty of Care

School staff, parents and students are encouraged to speak to our school Principal if you have any concerns about potential risks at our school.